

City of York Board of Architectural Review
Minutes
March 6, 2023

Members present:

Chairperson Beth Johnston
Gary Stewart
Diane Hanlon
Gene Gaulin
Missy Coleman
Linda Lowman

Members absent:

Quinn Witte

Others present:

Planning Director Breakfield
Zoning Administrator Blackston
Planner Kim Womble
City Manager Pierce
Municipal Clerk Craig
(See sign – in sheet)

Chairperson Beth Johnston called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the February 8, 2023 meeting. Upon a Motion by Gene Gaulin, seconded by Missy Coleman, the Board unanimously approved the draft Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) application for wayfinding signage for the City of York.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gary Stewart, seconded by Missy Coleman, the Board unanimously approved the application as submitted.

The third item of business was consideration of a certificate of appropriateness (COA) application for an accessory building for 211 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a certificate of appropriateness (COA) application for an accessory building for 211 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a certificate of appropriateness (COA) application for exterior renovations to 217 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Missy Coleman, seconded by Linda Lowman, the Board unanimously conditionally approved the application based on the removal of the door as well as the porch railing and picket material being made of wood.

The sixth item of business was consideration of a certificate of appropriateness (COA) application for exterior changes to the new restaurant location at 122 A North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Gary Stewart, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The seventh item of business was consideration of a certificate of appropriateness (COA) application for façade renovations as well as monument and wall signage for Walmart located at 970 East Liberty Street and located in the Gateway Corridor Overlay District.

Upon a Motion by Gary Stewart, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The eighth item of business was consideration of a certificate of appropriateness (COA) application for monument and wall signage for Arby's located at 1145 Filbert Highway and located in the Gateway Corridor Overlay District.

Upon a Motion by Gary Stewart, seconded by Missy Coleman, the Board unanimously approved the application as submitted.

The ninth item of business was documentation of certificate of appropriateness applications.

The tenth item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there were no (0) staff-approved COA applications to report at this meeting.

There being no further business, the meeting was adjourned at 7:05 pm.

Respectfully submitted,

Amanda C. Blackston
Zoning Administrator

cc: File, Board of Architectural Review 3/6/2023
Dalton Pierce, City Manager